

Craft Vendor Application



Welcome To the
Annual

Elk Grove Western Festival (EGWF)

May 3rd and May 4th, 2025

Saturday 10:00 am – 6:00 pm

Sunday 10:00 am – 4:00 pm

Elk Grove Regional Park

9950 Elk Grove Florin Road

Elk Grove, CA 95324

Rules and Conditions

Conditions

Applications

- Registrations are due by April 20, 2025.
- Priority for space assignments will be given by registration postmark or date of online payment.
- Applications will be processed upon full payment, not upon submission of application.
- Booths requiring a trailer/vehicle require prior approval, provide set up needs on the application.
- Vendors may be notified when application is processed.
- Vendors will be notified of their vendor space location on the first day of the event.

Festival Detail

- Vendors must be ready to open when the festival opens.
- The festival is "Rain or Shine" and will not be cancelled due to rain.
- Electricity is not provided. Vendors at their own risk may provide a "quite" generator.
- There will be security patrols, however the EGWF is not responsible for loss, theft or damage to property.

Refunds (processed 15 days after the event)

Pre-paid fees are partially refundable with a written request to the EGWF Craft Vendor coordinator, postmarked per this refund schedule:

- 75% refund 30 days or more prior to the first set up day.
- 50% refund 15 days prior to the first set up day.
- No refunds 14 days prior to event.

Parking

- Craft Vendor fees include 1 parking pass, additional passes available for purchase.
- No Craft Vendor parking or driving in vending areas.

Set Up

Chairs, tables and popups are **not** provided.

Elk Grove Parks prohibits Vendors from park/drive/stop in the display/exhibit/vendor area.

Vendors must use carts to transport equipment & products to booth sites.

Carts with drivers are provided during set up and break-down hours only.

Cart capacity is 9-12 totes medium totes, if you require multiple trips please indicate on the application and consider arriving as early as possible to begin setup. There are a limited number of carts and drivers.

Craft Vendor setup starts at 7:00 am on Saturday.

Rules

1. Keep space clean and free from hazards and displays within designated space. A reseller's License must be available. Remove all garbage (boxes/trash) before leaving.
2. All items displayed and sold must be indicated on the application.
3. The EGWF may limit the sale of crafts or merchandise and does prohibits the sale or presence of knives, firearms, fireworks, or any item deemed to be inherently dangerous or a public nuisance.
4. Report potential hazards to the Craft Vendor Coordinator or EGWF Volunteer.
5. Per CSD Policy sales of CBD and Hempseed oil products are prohibited.
6. Vendors are restricted from giving away products or services that the Event contracts with others for (ex: face painting, water, etc.)
7. Unless you have paid the additional health permit fee; distribution or sampling of food or drinks is strictly prohibited.
8. Vendors must provide proof of insurance. Send Certificate of Insurance via mail or email.

CRAFT VENDOR APPLICATION

Application and fees are due by April 20th, 2025, or application may be denied.

BOOTH PRICING

Fees include vendor space and one parking pass good for both days.

Item	Price	Total
10' x 10' space	\$250.00	
10' x 20' space	\$400.00	
10' x 30' space	\$500.00	
Additional Parking Pass	\$10.00 each	
Discount Early Registration (March 15th)	-\$15.00 (each 10x10)	
Discount <u>All products</u> sold homemade	\$100.00	
Late Fee (After April 21)	\$50.00	
Total Due		

Specify if payment will be sent by mail or submitted online: _____

Special set-up needs: _____

Approximate number of cart trips to move merchandise (cart capacity 10-12 - totes 2'X4') _____

Vendor Information

Business Name: _____

Contact Person: _____

Street Address: _____

City/State/Zip: _____

Phone: Day _____ Evening _____ Cell _____

Email Address _____

Description of all Crafts or Business: (List ALL Items) _____

*My signature is my commitment to participate in the **EGWF** in Elk Grove, CA, May 3rd & 4th, 2025. I read the application (cover, rules and conditions, application) & agree to abide. I further understand that failure to abide to these conditions may result in forfeiture of my booth this year and future participation.*

Applicant's Signature: _____ Date: _____

If NOT submitting payment online, send Checks or Money orders :

Elk Grove Western Festival

ATTN: Craft Vendor Coordinator

P.O. BOX 475

Elk Grove, CA 95759